

Definitions

MFN: Messe Friedrichshafen GmbH shall hereafter be referred to as "MFN".

OSC: Exhibitors receive an access code for the Messe Friedrichshafen Online Service Centre (hereafter referred to as "OSC") upon stand allocation. Media features as well as technical and organizational orders must be executed via the OSC.

General Conditions of Participation available at: <http://www.messe-friedrichshafen.com/exhibiting-guidelines>.

1 General event information

1.1 Opening times

The AQUA-FISCH will take place from 03/04/2022 - 03/06/2022 at the MFN exhibition grounds in Friedrichshafen. The exhibition is open Friday and Saturday from 9 a.m. to 6 p.m. and from 9 a.m. to 5 p.m. on Sunday. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time. Access for exhibitors: 1 hour before start of the exhibition and 1 hour after end.

1.2 Set-up and dismantling times

1.2.1 Set-up:

03/02/2022: 7 a.m. - 8 p.m.

03/03/2022: 7 a.m. - 10 p.m.

03/04/2022: 7 a.m. - 9 a.m.

Advanced stand set-up has to be approved by the project management and is subject to charge.

1.2.2 Dismantling:

03/06/2022: from 5 p.m.

03/07/2022: 7 a.m. - 6 p.m.

03/08/2022: 7 a.m. - 6 p.m. **(only hall B5)**

Early dismantling is not permitted. Please note the MFN General Conditions of Participation.

1.3 Additional deadlines:

5 % Early-bird-discount on stand fee till: 09/30/2021

Registration requested by: 09/30/2021

Start of planning: 11/01/2021

1.4 After admission, all services may be ordered via the OSC. You will receive the access code for service orders and media entries with the admission by e-mail.

1.5 Deposit regulations: To access the fairgrounds with a vehicle during the set-up period, a deposit needs to be paid: Car: € 50.00; Truck: € 100.00

1.6 Stand parties after the close of the trade fair must always be approved by the project management and can be registered via the OSC. MFN reserves the right to charge a fee for additional required security and cleaning.

1.7 Stand construction requirements

The regular stand height is 3.00 m. Stands which wholly or partially exceed this height must be submitted with a plan to the project management for approval at least 4 weeks before the start of the construction work. Please consider the maximum construction height of 6.00 m. The maximum height for ceiling suspensions (lighting, audio-visual equipment, no banners) is 7.50 m upper edge of the truss. Two-storey stands need to be applied for with a verifiable calculation (subject to charges).

1.8 The hall floor is made of row asphalt. Color defects are possible (re-coloring not possible). The use for floor covering is strongly recommended.

1.9 Direct sales of products and services is generally permitted. All offered products and services have to be declared with price tag. The prices have to include German VAT and all additional costs.

Special Conditions of Participation for AQUA-FISCH 2022

- 1.10** WiFi: MFN has its own WiFi, which exhibitors and visitors can log onto. Exhibitor's own WiFi must be registered and comply with specific conditions. Registration and prerequisites can be accessed via the OSC.
- 1.11** GEMA: Exhibitors have to register the use of copyright music, videos or movies with the German authority GEMA. Registration forms are available at: <http://www.messe-friedrichshafen.com/exhibiting-guidelines>.
- 1.12** Catering: MFN has official exclusive contract partners for catering and beverage services – addresses can be found in the OSC.
- 1.13** Guarding / Liability: MFN does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC. MFN recommends booking a stand security in the OSC for the entire duration of the exhibition as well as for the set-up and dismantling period.
- 1.14** Use of operations equipment: For logistic and safety reasons, the use of cranes, forklifts and lifting platforms / hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

2 Registration and admission

Registration (participation and stand order placement) for the AQUA-FISCH is made by using the online form on AQUA-FISCH website or the registration form, which must be completely filled out and signed as legally binding. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the registration form shall not constitute a claim for acceptance.

The written participation of MFN with disclosure of the allocated stand (stand confirmation) and the accompanying participation invoice shall be considered as admission to the AQUA-FISCH. If the content of the stand confirmation differs from the content of the exhibitor's registration, the contract shall take effect in accordance with the stand confirmation, **unless the exhibitor objects in writing within two weeks.**

3 Participation fee / Exhibitor passes

The participation fee includes the provision of the floor space, a certain number of exhibitor passes (see item 3.1), exhibitor service by the project management, provision of the exhibition's in-house information systems, target group specific marketing of the AQUA-FISCH, hall security, cleaning of the halls and complimentary promotional material for the exhibitor's own visitor advertising. The fees pertain to the entire duration of the exhibition.

- 3.1** The number of exhibitor passes included in the participation fee shall be determined by the size of the stand and will be shown on the invoice.
- 3.2** The co-exhibitor fee is € 150.00 / co-exhibiting company. Definition of co-exhibitor: See General Conditions of Participation. Co-exhibitors shall receive 2 exhibitor passes free of charge.

3.3 Graduation of the different offers

	Hall stand	Care-free-package
Minimum stand space	9 sqm	12 sqm
Electricity consumption	Up to 3 kWh included	Up to 3 kWh included
Power connection	Orderable with costs via the OSC	3 kW connection included
Services included	Stand space	Stand space / 1 parking space / Participation walls / Media entry fee
Graduation	The first 50.00 sqm = € 72.00/sqm	€ 91.00/sqm No graduation
	From 51.00 sqm till 100.00 sqm = € 56.00/sqm	
	More than 100 sqm = € 33.00/sqm	

All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note concerning this the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

4 Terms of payment

All invoices are payable by 01/31/2022. Invoices issued after 01/31/2022 are to be paid in full immediately after receipt of invoice without any deductions. The same applies to all other MFN invoices. Please note the payment due dates and information about the bank accounts on the MFN invoices.

5 Stand cancellation / cancellation fee

If the exhibitor cancels the participation once admission has been granted, the exhibitor is obliged to pay a compensation fee (see General Conditions of Participation). Cancellation prior to the assignment of the stand is free of charge. After the stand has been allocated to your company, a cancellation will cause the following fees: Until 01/31/2022: 50 % of the participation fee, from 01/31/2022: 100 % of the participation fee. Stands not occupied by 03/04/2022, 8. a.m., can be passed on otherwise by the organizer.

6 Additional services

6.1 In addition to the participation fee, the acceptance of the following services is obligatory:

- Flat fee for general waste disposal: € 1.00/sqm stand space (max. € 70.00).
- The AUMA fee of € 0.60/sqm to be paid by the exhibitor will be invoiced by MFN for the AUMA and passed on (see General Conditions of Participation).
- Media package fee: All exhibitors will be included in an exhibitor list and on the website of the AQUA-FISCH. An entry will be made in the alphabetical directory with information about the exhibitor's offerings. A flat media fee of € 80.00 will be charged for the mandatory entry in the exhibitor's directory (exhibitors and co-exhibitors). The entry should be edited in advance by the exhibitor in the OSC, otherwise MFN does not assume any responsibility for false media entries. The deadline for the close of editing will be announced with the notification of the OSC access code.

6.2 Additional services can be ordered via the OSC.

All quoted prices are net prices.

7 Legal notices

7.1 Serious violations of the exhibition terms and conditions gives MFN the right to close stands immediately and to clear them off without requiring court action. This applies in particular to cases of advertising in contravention and in case of advertising for political or ideological purposes.

7.2 The German version of the contract is binding.

Place of fulfillment: Friedrichshafen, place of jurisdiction: Tettnang/Ravensburg
HRB-No. 1179 Registration Court, District Court Tettnang