

## Definitions

**MFN:** Messe Friedrichshafen GmbH shall hereafter be referred to as "MFN".

**OSC:** Exhibitors receive login data for the Messe Friedrichshafen Online Service Center (hereafter referred to as "OSC") with the admission. Media features as well as technical and organizational orders must be executed via the OSC and by utilizing the appropriate forms.

**Exhibiting Guidelines:** The General Conditions of Participation, Technical Guidelines, House Regulations, Privacy Policy and further information are available at:

[www.messe-friedrichshafen.com/company/exhibiting-guidelines](http://www.messe-friedrichshafen.com/company/exhibiting-guidelines).

## 1 Opening hours

The AQUA-FISCH will take place from Friday March 8, 2024, to Sunday March 10, 2024, at the MFN exhibition grounds in Friedrichshafen. The exhibition is open on Friday and Saturday from 9 am to 6 pm and on Sunday from 9 am to 5 pm.

The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time. Exhibitors will be admitted no earlier than one hour before the start of the event and no later than one hour after the end of the event.

## 2 Set-up and Dismantling

### 2.1 Set-up

Wednesday, March 6, 2024: 7 am – 8 pm (night surveillance from March 7, 2024)

Thursday, March 7, 2024: 7 am – 10 pm

Friday, March 8, 2024: from 7 am (the stand must be manned from 9 am at the latest)

Early set-up is only possible after consultation with the project management and can be applied for via the OSC (subject to a fee).

### 2.2 Dismantling

Sunday, March 10, 2024: from approx. 5 pm – 12 am

Monday, March 11, 2024: 7 am – 6 pm

Thursday, March 12, 2024: 7 am – 6 pm

Early dismantling is generally not permitted. Please note the information in the General Conditions of Participation.

### 2.3 Additional deadlines

Early Bird Discount (5% on participation fee) for registration until:

October 6, 2023

Registration requested by:

November 11, 2023

## 3 Registration and Admission

Registration (participation and stand order) for AQUA-FISCH 2024 is made using the online registration form on the AQUA-FISCH homepage or the PDF registration form, which must be completed in full and signed with legally binding effect. This registration is a contractual offer by the exhibitor, which requires acceptance by MFN. The sending of the registration form does not constitute a claim for admission.

The written confirmation of participation by MFN with details of the stand provided (stand confirmation) and the enclosed participation invoice shall be deemed to constitute admission to the event. If the content of the stand confirmation differs from the content of the exhibitor's application, the contract will be concluded in accordance with the stand confirmation, **unless the exhibitor objects in writing within two weeks.**

## 4 Participation fee/ Exhibitor passes

**4.1** The participation fee includes the provision of the exhibition space, a certain number of exhibitor passes, exhibitor support by the project management, the provision of the fair's own information systems, target group-specific marketing of the event, hall security, cleaning of the halls and free advertising materials for the exhibitor's own visitor advertising.

## 4.2 Offer scales

	Hall stand	Care-free-package
Minimum stand size	9 sqm	12 sqm
Electricity consumption	Up to 3 kWh included	Up to 3 kWh included
Power connection	Can be ordered via the OSC (subject to charge)	3 kW connection included
Included services	Stand space	Stand space, 1 car parking space inside the exhibition grounds, stand walls, media entry fee
Price + discount scale	Up to 50 sqm = 78.00 €/sqm	99.00 € /sqm No discount scale
	From 51 sqm till 100 sqm = 62.00 €/sqm	
	From 101 sqm = 39.00 €/sqm	

**4.3** The number of exhibitor passes included in the participation fee depends on the size of the stand and will be shown on the invoice.

**4.4** The co-exhibitor fee is 160.00 € including media flat rate per co-exhibiting company. For definition of co-exhibitor: see General Conditions of Participation. Co-exhibitors receive 2 exhibitor passes free of charge.

## 5 Terms of payment

All invoices are payable by January 31, 2024. Invoices issued after January 31, 2024, are to be paid in full immediately after receipt of invoice without any deductions. The same applies to all other MFN invoices. Please note the payment due dates and information about the bank accounts on the MFN invoices.

## 6 Stand cancellation/ cancellation fee

In case of non-participation of the exhibitor after admission has been granted, the exhibitor is obliged to pay a cancellation fee. Cancellation of the registration is possible free of charge until admission. After admission, withdrawal is subject to the following costs:

Until January 31, 2024: 50 % of the participation fee  
From January 31, 2024: 100% of the participation fee

Stands not occupied by March 8, 2024, 8 am may be allocated to other exhibitors by the MFN project management.

## 7 Stand construction requirements

The regular stand height is 3.00 m. Stands which wholly or partially exceed this height must be submitted with a plan to the project management for approval at least 4 weeks before the start of the construction work. Please consider the maximum construction height of 6.00 m. The maximum height for ceiling suspensions (lighting, audio-visual equipment, no banners) is 7.50 m upper edge of the truss. Two storey stands need to be applied for with a verifiable calculation (subject to charges). Further details on stand construction are available in the Technical Guidelines: <https://www.messe-friedrichshafen.com/company/exhibiting-guidelines>.

## 8 Important information on the stand space

MFN will make every effort to meet requests for location and stand size. Deviations due to planning reasons must be expected. If the stands are larger than confirmed, the stand space will be recalculated.

## 9 Direct sales

The sale of goods, services and fish is generally permitted after approval by the project management. All offered goods, services and fish must be marked by price tags. The prices must include the German VAT and all additional costs.

## 10 WiFi

MFN has its own WiFi, which exhibitors and visitors can log onto. Exhibitor's own WiFi must be registered and comply with specific conditions. Registration and prerequisites can be accessed via the OSC.

## 11 Use of operations equipment

For logistic and safety reasons, the use of cranes, forklifts and lifting platforms/ hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

## 12 Guarding/ Liability

MFN does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC. MFN recommends booking a stand security in the OSC for the entire duration of the exhibition as well as for the set-up and dismantling period.

## 13 GEMA

Exhibitors must register the use of copyright music, videos, or movies with the German authority GEMA. Registration forms are available at: <https://www.messe-friedrichshafen.com/company/exhibiting-guidelines>.

## 14 Deposit regulations

To access the fairgrounds with a vehicle during the set-up period, a deposit needs to be paid: Car: € 50.00; Truck: € 100.00.

**Special regulation for Thursday, March 7, 2024:** The halls will be heated from 4 pm. After this time, vehicles may no longer enter the halls.

## 15 Floor covering/ carpet

The hall floor is made of row asphalt. Color defects are possible (re-coloring not possible). The use for floor covering is recommended.

## 16 Stand parties

Stand parties after the end of the trade fair must always be approved by the project management (subject to a fee). A corresponding application form can be downloaded from the OSC.

## 17 Catering

MFN has official exclusive contract partners for catering and beverage services – addresses can be found in the OSC.

## 18 Additional services

In addition to the participation fee, the acceptance of the following services is obligatory:

- Flat fee for general waste disposal: 1.00 €/sqm (max. 70.00 €)
- The AUMA fee (0.60 €/sqm) paid by the exhibitor will be invoiced by MFN for the AUMA and passed on (see General Conditions of Participation).
- Media package fee (obligatory entry): An entry will be made in the alphabetical directory with information about the exhibitor's offerings. A flat media fee of € 90.00 will be charged for the mandatory entry in the exhibitor's directory (exhibitors and co-exhibitors). The entry should be edited in advance by the exhibitor in the OSC, otherwise MFN does not assume any responsibility for false media entries. The deadline for the close of editing will be announced with the notification of the OSC login data.

After admission, all services may be ordered via the OSC. You will receive the login data for service orders and media entries with the admission by e-mail.

## 19 Animal protection law

According to §11 TierSchG (Animal Protection Act) a permit from the competent authority is required for the commercial breeding and keeping, for the commercial trade and for the commercial "display" of ornamental fish. The application to the competent authority must be accompanied by proof of expertise in the sense of § 11 Para. 2 No. 1 TierSchG (Animal Protection Act). Herewith we point out that you are obliged to carry the proof according to § 11 Animal Protection Act with you when exhibiting and/or selling animals and to show it upon request.

## 20 Pricing/ Reverse Charge Procedure

The prices refer to the entire duration of the fair. All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note concerning this the explanations of the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

## 21 Reservations, force majeure, cancellation and other changes to the event

Unforeseen events, in particular cases of force majeure (e.g. natural disasters, war, terror, failure or massive disruption of transport and/or communication links, as well as special risks in the occurrence of contagious diseases), which make it impossible or irresponsible to carry out the event as scheduled, entitle MFN to postpone, shorten and extend an event, to cancel its opening altogether and to close an event that has already begun temporarily, permanently, in individual parts or as a whole. More details: <https://www.messe-friedrichshafen.com/company/exhibiting-guidelines>.

## 22 Legal notices

Violation of the exhibition conditions: In the event of serious violations of the exhibition conditions, MFN may close a stand immediately and carry out the eviction itself, without the need to seek judicial assistance. This applies in particular to advertising that is directed against legal regulations, good morals or the purpose of the exhibition, as well as advertising for ideological or political purposes.

Place of fulfillment: Friedrichshafen

Place of jurisdiction: Tett nang/ Ravensburg

HRB-No. 1179 Registration Court, District Court Tett nang

The German version of the contract is binding.